



EMPLOYMENT OPPORTUNITY

Director of Finance

OPEN UNTIL
FILLED

Established in 1994, the Independent First Nations are twelve (12) diverse and distinct communities comprised of three original peoples: the Anishinawbek, the Onkwehonwe and the Inninuwig in Ontario. Politically, the Independent First Nations (IFN) communities asserted their independence from existing Political Territorial Organizations (PTO's) and affirmed their right to be self-determining, self-governing First Nations that represent their community's interests at the local, regional, national level based on Indigenous and treaty rights. Collectively, the combined population of the IFN communities is over 30,000 members. We are unique politically, economically, socially, culturally, and geographically with territories spanning across Ontario in the East, South, West, and North.

The IFN is currently seeking a senior level professional for the position of **Director of Finance**. Under the oversight of the IFN Executive Administrative Committee, the Director of Finance will be responsible for implementing, monitoring, and maintaining all financial systems, policies and procedures including regulation compliance, reporting, and risk management.

QUALIFICATIONS

Education & Experience

- ▶ Post-Secondary education in Accounting, Business or Finance
- ▶ At least five (5) years' work-related experience in financial operations
- ▶ A minimum of two (2) years' experience in a supervisory capacity
- ▶ CPA or CAFM designation an asset
- ▶ Proficient in Quick Books Financial software
- ▶ Knowledgeable in current First Nations taxation
- ▶ Demonstrated knowledge of Generally Accepted Accounting Principles

Developed Competencies

Candidates must have demonstrated success in the following areas:

- ▶ Highly organized, strong accounting and analytical skills;
- ▶ Proficient in Data Entry, with strong attention to detail and accuracy;
- ▶ Should possess good interpersonal skills to correspond effectively with outside agencies, community leaders, and IFN staff;
- ▶ Proficient use of computer software ie Excel, Microsoft Word, Outlook, and Accounting Programs;
- ▶ Ability to take direction under restraint timelines to carry out IFN activities
- ▶ Ability to work with diverse Independent First Nation Communities

Office Location

IFN Finance Office, Akwesasne, ON

Compensation

Salary to commensurate with experience.

Interested candidates are invited to submit a cover letter and resume, totaling no more than five (5) pages to:

Mail: **Independent First Nation Director of Finance Selection Committee**
c/o Diane Maracle
PO Box 1634,
Akwesasne, ON K6H 5N6

Email: DianeM@ifnc.ca OR Fax: **(613) 932-8460**

The IFN is an inclusive employer and offers accommodation throughout the recruitment process upon request.

*While we appreciate all applications for this position,
only those who are selected for an interview will be contacted.*